## **Madison Main Street Program**

P.O. Box 327, Madison, IN. 47250 | www.madisonmainstreet.com | 812-274-0385

## **Downtown Madison Business Signage Grant Steps**

- 1. Obtain Signage Ordinance (151.36) to be sure signage guidelines are met.
- 2. Fill out the Certificate of Appropriateness (COA) and Historic Board of Review addendum application (Staff approval is usually granted, do not need to present to the Historic District Board of Review HDBR)
- 3. Provide design drawings and the size of the sign at the time of grant application.
- 4. Provide materials that will be used for the sign.
- 5. Once the City approves the design features of the sign, fill out the Madison Main Street Signage Grant application including COA and design and materials to be used for the sign.
- 6. Signage Grant approval will be contingent on prior approval from the City of Madison.
- 7. Signage Grant application will be awarded on a 50:50 match up to \$500, once installation is complete and once a copy of the invoice is received in the Madison Main Street office.

